

Action Register

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Date Completed Range: 1st Sep 2023 to 28th Sep 2023

Meeting Types: Ordinary Council Meeting, Special Council Meeting

Generated By: Felicity Higham

Generated On: 28/09/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>1. Prioritises its review of whether a person should be able to park a vehicle on a verge in the Town of Victoria Park, recognizing that parking on verges inhibits its ability to achieve its Urban Forest Strategy outcomes and canopy targets.</p> <p>2. As a result of point 1, Council reviews residential parking permits to readily allow residents to street park in areas with parking restrictions to stop them parking on their verges.</p> <p>3. Investigates the prospect of allowing residents access to street parking permits in timed and paid parking zones within the Raphael Park area.</p> <p>4. The Town of Victoria Park conduct community consultation within the Raphael Park area in reference to reviewing street parking restrictions.</p>		
					<p>Resolution 2</p> <p>That the Town:</p> <p>1. Investigate the management of the JA Lee Reserve including and specifically its continued designation as a dog exercise area as stated on the Town's website.</p> <p>2. Replace and improve the existing on-site signage and include additional signs on Streatley and Midgely Street frontages, in this 2021-2022 financial year.</p>		
					<p>Resolution 3</p> <p>That Council proceed with the Edward Millen House project with Blackoak as</p>		

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					<p>proposed on the Town's website.</p> <p>Resolution 4 That the vote for motion number 1 on 22 July 2021 from the Special Meeting of Electors be set aside as it is unrepresentative due to the late hour preventing a representative attendance of electors.</p> <p>Resolution 5 That the Town provide a cost benefit analysis of the current road sweeper arrangement with the City of South Perth, in view of the phasing out the contract.</p> <p>Resolution 6 That the Town seriously consider imposing a levy on builders when they put an application in to build a building in the Town for the remuneration to be paid to the Town for the damage they do to Town infrastructure whilst the building is going on, and for the Town to inspect construction sites during construction periodically.</p>		

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					<p>Resolution 7</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Implements game and event day parking restrictions in the surrounding street network in Lathlain prior to or as close to the commencement of the 2022 football season to mitigate impact on amenity. The surrounding street network is that identified in the Lathlain Park Management Plan. 2. Identifies the parking restrictions according to time, days, and months, by means of clear and regular interval signage in the streets; replacing faded signs as a priority. 3. Ensures the parking restrictions enable the safe passage of vehicles and pedestrians and allows for emergency access with consideration that one side of each street prohibits parking on game and event days as required. 4. Considers issuing resident parking permits similar to those implemented in Burswood Peninsula in December 2020. 5. Provides an implementation update on points 1, 2 and 4 through appropriate Town mechanisms such as the Ordinary Council Meeting on a regular basis, such as bi-monthly. 		

That Council:

1. Notes the elector's resolution when considering the draft Parking Management Plan, which includes the following proposed actions:
 - a. Review the parking demands on event days to gather information to allow more efficient parking management for future events
 - b. Use this information to educate visitors of the available and preferred parking locations
 - c. Encourage the West Coast Eagles management to provide incentives for catching the train to attend events
 - d. Improve the streetscape from Victoria Park Station to Lathlain Park to encourage the use of other forms of transport which reduces parking capacity

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					<p>requirements.</p> <ol style="list-style-type: none"> <li data-bbox="1435 276 1756 523">2. Notes that a review of signage in the Lathlain Park area and broadly across the Town is ongoing. Replacement of faded/damaged signs is a priority and will continue to occur. <li data-bbox="1435 539 1756 1042">3. Requests the Chief Executive Officer to conduct a review (post major event with 4,500-6,500 patrons in attendance) of those roads impacted by events at Lathlain Oval and investigate those streets which will require parking to be reduced, on the basis of traffic safety, to one side only dependent on road width/occupancy levels and a risk assessment. <li data-bbox="1435 1058 1756 1441">4. Request the CEO to provide a report to the November 2021 detailing considerations, engagement options and costing to implement and install game/event day parking restrictions to the surrounding street network prior to or as close to the 		

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					<div style="background-color: #e0e0e0; width: 100%; height: 100%; position: relative;"> <div style="position: absolute; top: 10px; right: 10px; width: 80%; height: 80%; border: 1px solid #ccc; padding: 5px;"> <p data-bbox="1491 236 1742 387">commencement of the 2022 football season as detailed in the Lathlain Park Management Plan (July 2017).</p> <p data-bbox="1435 403 1760 879">5. The Chief Executive Officer seek the consent of the key stakeholders to commence the 5 year review of the Lathlain Park Management Plan by no later than 31 October 2021, being a time frame less than 5 years since adoption of the Plan in July 2017, and to report the outcome of the review to Council by no later than February 2022.</p> </div> </div>		

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					<p>Resolution 8</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Includes the streets surrounding the Lathlain side of the Victoria Park train station within section '4.6 Victoria Park Station Parking Plan' in the final Town of Victoria Parking Management Plan to ensure there is ongoing parking management, including parking controls, to mitigate impact on amenity. 2. Investigates and determines parking controls around the streets surround the Lathlain side of the Victoria Park train station to manage Optus Stadium events at a minimum in line with those controls implemented in the Burswood Peninsula by the end of 2022. 3. Mitigates impact on amenity and investigates and determines parking controls in the streets surrounding the Lathlain side of the Victoria Park train station which is at least equitable to the current restrictions in place on the surrounding streets of the Victoria Park side of the Victoria Park train station by the end of 2022. 			<p>That Council notes the elector's resolution when considering the draft Parking Management Plan.</p>

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					<p>Resolution 9</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Retains sumps within the Town for the purpose of drainage. 2. Investigates adding additional Town sumps to the Public Open Space Strategy. 3. Does not include sumps in the Land Asset Optimisation Strategy. <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Chief Executive Officer to retain existing drainage basins for the purpose of managing stormwater. 2. Notes that a future review of the Public Open Space Strategy will investigate the potential to add drainage basins into the Town's and 'Green Basins and Micro Parks' program. 3. Notes the review of the Land Asset Optimisation Strategy will be undertaken as part of the Corporate Business Plan deliverables for FY 22. As part of the process drainage basins will be included for review as they are freehold land. 		
					<p>Resolution 10</p> <p>That Council requests the CEO to report back to the Council by December 2021:</p> <ol style="list-style-type: none"> 1. On a policy or plan on the viability of affordable and social housing for developers. 2. On a policy or plan on sustainable housing for developers. <p>The Council notes the actions within the draft Local Planning Strategy and intended preparation of a draft local planning policy relating to environmentally sustainable design.</p>		

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					<p>Resolution 11</p> <p>That Council convene a citizens climate assembly along the lines of those held in Lamberth/Brixton and a national assembly, both held in the United Kingdom; within the next 12 months, preferably before 31 December 2021.</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that the administration will continue to implement the endorsed Climate Emergency Plan. 2. Endorses the Chief Executive Officer to arrange a meeting after 16 October 2021 with the community members who brought this motion, to determine the details of a Citizens Assembly and seek to understand how this assembly would operate (e.g. roles, outcomes sought) relative to the implementation of the endorsed Climate Emergency Plan, and report back to Elected Members the merits or otherwise of the Town holding a Citizens Assembly. 		

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			Mayor Karen Vernon		<p>upgrades valued at less than \$100,000, including such works as toilets and shower facilities, kitchens, airconditioning/cooling systems, security (CCTV, screens, locks), storage, built in furniture, outdoor furniture, shade structures;</p> <p>b. Identifying potential grant funding programs that could be applied for to assist in delivering such works;</p> <p>c. outlining the feasibility of funding an upgrade to the Victoria Park Carlisle Bowling Club for provision of a weather protected synthetic playing green.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	17.1	Endorsement of the Uluru Statement from the Heart - Cr Bronwyn Ife	Completed	<p>COUNCIL RESOLUTION (54/2023):</p> <p>Moved: Cr Bronwyn Ife Seconded: Cr Jesvin Karimi</p> <p>That Council support the Uluru Statement from the Heart and:</p> <ol style="list-style-type: none"> acknowledges Aboriginal and Torres Strait Islander Peoples as the Traditional Owners of this country and pays respect to their ongoing spiritual and cultural connections; recognises the need for constitutional change that goes beyond symbolism, and the benefits that a Voice to Parliament offers all Australians as we move towards a reconciled Australia. <p style="text-align: right;">Carried (6 - 2)</p> <p>For: Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Mayor Karen Vernon and Cr Jesse Hamer</p>	29/09/2023	27/09/2023
16/05/2023	Ordinary Council Meeting - 16 May 2023	13.1	Proposed extension of lease - 874 Albany Highway	Completed	<p>COUNCIL RESOLUTION (95/2023):</p> <p>Moved: Deputy Mayor Claire Anderson Seconded: Cr Jesvin Karimi</p> <ol style="list-style-type: none"> That subject to 2. below, Council leases the premises at 874 Albany Highway, East Victoria Park to Onsite Psychology Pty Ltd on terms drafted on the advice of the Town's lawyers including the following and any variations or amendments considered by the Chief Executive Officer to be reasonable and necessary:- <p>(a) Land: Approximately 526qm of Lot 442 on Plan 2072 (874 Albany Highway, East Victoria Park)</p>	31/08/2023	19/09/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> (b) Lessee: Onsite Psychology Pty Ltd ABN 78 607 105 635 (c) Term: 2 years (with a tenant break right at the end of year one – on one month’s notice) (d) Further Term: Nil (e) Fee: \$24,000 per annum plus GST (f) Rent Review: CPI + 1.5% increase on each anniversary date of commencement (g) Security Bond: \$3,600 (h) Commencement Date: Upon execution of the agreement by both parties. (i) Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g., electricity, gas, water, telecommunications.) (vi) building and landlord insurances. (j) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary. The lessee will be permitted to undertake capital improvements (with prior written approval from the Chief Executive Officer), however such improvements will not provide for an entitlement to any subsidised rental. (k) Permitted Use: Psychological counselling (l) Operating hours: The Lessee must keep the Premises open for business during the usual business hours generally applicable to a business comparable to the Lessee’s business and hours are to be within planning and legislative parameters. (m) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover, with ability for the Lessor to review as reasonably required from time to time. (n) Signage: Prior written consent from the Lessor required. Tenant to provide a design concept and location map for consideration. (o) Special Conditions: <ul style="list-style-type: none"> (i) Town of Victoria Park Redevelopment Clause; (ii) No guarantee is provided as to the availability of any operating subsidy or of continued availability of the premises after the end of the Term; 		

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					<p>discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</p> <p>j) Permitted Use: Storage Space</p> <p>k) Operating hours: Proposed hours are in line with the Centre and lease requirements.</p> <p>l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</p> <p>m) Signage: With prior written consent from the Landlord.</p> <p>n) Special Conditions:</p> <p>(i) Town of Victoria Park Redevelopment Clause</p> <p>(ii) No operating subsidy during the Term will apply to this Lease.</p> <p>o) Terms to be set by the Towns lawyers and to incorporate such variations or amendments to key terms as are considered reasonable and necessary by the Chief Executive Officer.</p> <p>2. Approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the disposal of the Leisurelife Suite 3 by way of lease, subject to negotiating an agreement acceptable to the Town.</p> <p>3. Authorises the Chief Executive Officer and, if required, the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Perth Basketball Association for the Leisurelife Suite three (3) and apply the Town's Common Seal.</p> <p>4. Authorises the Chief Executive to negotiate with the Perth Basketball Association for a lease for the Leisurelife Suite Four (4) located at 248 Gloucester Street East Victoria consistent with the following key terms:</p> <p>a) Land: Approximately 56sqm of Lot 2 on Diagram 7170 (248 Gloucester Street East Victoria Park)</p> <p>b) Lessee: Perth Basketball Association</p> <p>c) Term: up to 5 years</p> <p>d) Further Term: Nil</p> <p>e) Fee: \$6,160 per annum plus any GST</p> <p>f) Commencement Date: Upon execution of the agreement by both parties.</p> <p>g) Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing shall be all operating/running</p>		

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					<p>costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g., electricity, gas, water, telecommunications.)</p> <p>h) The Lessee will be responsible for obtaining appropriate insurance (e.g. public liability insurance, contents insurance etc.);</p> <p>i) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</p> <p>j) Permitted Use: Office Space</p> <p>k) Operating hours: Proposed hours are in line with the Centre and lease requirements.</p> <p>l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</p> <p>m) Signage: With prior written consent from the Landlord.</p> <p>n) Special Conditions: (i) Town of Victoria Park Redevelopment Clause (ii) No operating subsidy during the Term will apply to this Lease.</p> <p>o) Terms to be set by the Towns lawyers and to incorporate such variations or amendments to key terms as are considered reasonable and necessary by the Chief Executive Officer.</p> <p>5. Approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the disposal of the Leisurelife Suite four (4) by way of lease, subject to negotiating an agreement acceptable to the Town.</p> <p>6. Authorises the Chief Executive Officer and, if required, the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Perth Basketball Association for the Leisurelife Suite Four (4) and apply the Town's Common Seal.</p> <p>7. Authorises the Chief Executive to negotiate with the Hope of God Perth Incorporated for a lease for the Leisurelife Suite six (6) located at 248 Gloucester Street East Victoria consistent with the following key terms: a) Land: Approximately 22qm of Lot 12 on Diagram 5825 (248 Gloucester Street East Victoria Park)</p>		

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					<ul style="list-style-type: none"> b) Lessee: The Hope of God Perth c) Term: up to 5 years d) Further Term: Nil e) Fee: \$4,800 per annum gross f) Commencement Date: Upon execution of the agreement by both parties. g) Outgoings: The tenants' offer includes all outgoings and GST, noting that the room will be used for storage only and does not have any air conditioning or power. h) The Lessee will be responsible for obtaining appropriate insurance (e.g. public liability insurance, contents insurance etc.); i) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary. j) Permitted Use: Storage k) Operating hours: Proposed hours are in line with the Centre and lease requirements. l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance. m) Signage: With prior written consent from the Landlord. n) Special Conditions: <ul style="list-style-type: none"> (i) Town of Victoria Park Redevelopment Clause (ii) No operating subsidy will apply to this Lease. o) Tenant break rights at the end of years 2, 3 and 4 as appropriate. p) Terms to be set by the Towns lawyers and to incorporate such variations or amendments to key terms as may be considered necessary and reasonable by the Mayor and Chief Executive Officer. <p>8. Approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the disposal of the Leisurelife Suite six (6) by way of lease, subject to negotiating an agreement acceptable to the Town.</p> <p>9. Authorises the Chief Executive Officer and, if required, the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Hope of God Perth Incorporated for the</p>		

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18/07/2023	Ordinary Council Meeting - 18 July 2023	12.2	Vic Park Funding Program - Community, Art, Sport and Sport Equipment Grants (July)	Completed	<p>COUNCIL RESOLUTION (149/2023):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Vicki Potter</p> <p>That Council endorses the following Arts, Community, Sport and Sports Equipment grant applications.</p> <ol style="list-style-type: none"> 1. Arts grants: <ol style="list-style-type: none"> a) Djinda Boodja of Abmusic Aboriginal Corporation - \$5,000.00 b) Victoria Park Community Centre - \$5,000.00 c) Gok-Lim Finch - \$4,904.00 d) Vic Park Pride Incorporated - \$5,000.00 2. Community grants: <ol style="list-style-type: none"> a) Old Burswood Neighbourhood Watch - \$3,879.30 b) Vic Park Pride Incorporated – Pride Month Celebrations - \$4,665.00 c) Reach Her Inc. Workshop and Events for Women - \$10,000.00 d) Lathlain Primary School Parents and Citizens Association - \$5,100.00 and \$780.00 (In-Kind) e) EmpowHER WA Incorporated - \$3,377.90 f) Burswood Peninsula Neighbourhood Watch Group - \$6,448.20 g) The Vic Park Collective - \$5,935.50 h) Western Australian Seabird Rescue - \$4,441.00 i) Dave Lindner and Narelle Douglas - \$4,800.00 j) Friends of Jirdarup Bushland - \$6,600.00 k) The Haven Centre Incorporated - \$6,495.00 l) Carlisle Victoria Park Toy Library - \$7,478.10 3. Sports grants: <ol style="list-style-type: none"> a) Perth Basketball Association - \$1,360.00 b) Perth Cricket Club - \$8,000.00 c) West Australian Marathon Club - \$2,000.00 4. Sports grant recommended to be transferred to Sport Equipment grant: <ol style="list-style-type: none"> a) Victoria Park Xavier Hockey Club - \$1,072.50 5. Sport Equipment grants: <ol style="list-style-type: none"> a) Swordfish Fencing Club - \$1,500.00 b) West Australian Marathon Club - \$1,447.50 c) Perth Cricket Club - \$2,000.00 d) Curtin Victoria Park Cricket Club - \$2,000.00 	31/08/2023	28/09/2023

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					<p>6. In accordance with section 9.49A(4) of the Local Government Act 1995, Council authorise the following officer(s) to sign the corresponding documents in alignment with Category Two documents in Policy 009 – Execution of Documents:</p> <p>(a) Art, Community, Sport and Sport Equipment Letter of Agreements – Manager Community</p> <p>(b) Place Grants – Manager Place Planning.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
18/07/2023	Ordinary Council Meeting - 18 July 2023	12.3	Draft Health & Wellbeing Strategy 2023-2028	Completed	<p>COUNCIL RESOLUTION (150/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> Approves the advertising of the Draft Public Health and Wellbeing Strategy 2023-2028 for public comment, as at Attachment one. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Public Health and Wellbeing Strategy 2023-2028 back to Council in September 2023 for consideration. <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	29/09/2023	26/09/2023
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.1	Council Resolutions Status Report - July 2023	Completed	<p>COUNCIL RESOLUTION (171/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the Outstanding Council Resolutions Report as shown in attachment 1. Notes the Completed Council Resolutions Report as shown in attachment 2. <p style="text-align: right;">Carried by exception resolution (8-0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p>	31/08/2023	18/09/2023

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					<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> December 26 November 2024 10 December 2024 </div> <p>2. Gives local public notice of its meetings for the 2024 calendar year, in accordance with regulation 12 of the <i>Local Government (Administration) Regulations 1996</i>.</p> <p style="text-align: right;">Carried by exception resolution (8-0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.5	New delegation - Minor amendments to delegations and policies	Completed	<p>COUNCIL RESOLUTION (175/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council approves Delegation 1.1.32 – Minor amendments to delegations and policies, as contained in Attachment 1.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	22/09/2023	19/09/2023
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.6	July 2023 Policy Review	Completed	<p>COUNCIL RESOLUTION (176/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Amends the following two policies as contained in Attachment 1: <ul style="list-style-type: none"> •Policy 011 Elections •Policy 101 Governance of Council Advisory and Working Groups 2. Deletes the expiry date from the Terms of Reference for the following Advisory and Working Groups and extends their external membership until October 2024: <ul style="list-style-type: none"> •Hockey Working Group •Access and Inclusion Advisory Group •Mindeera Advisory Group •Urban Forest Strategy Implementation Group •Business Advisory Group 	22/09/2023	19/09/2023

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					<p>3. Adopts the following two new policies as contained in Attachment 1:</p> <ul style="list-style-type: none"> • Policy 027 Legal Representation for Elected Members and Employees • Policy 028 Fraud, Corruption and Misconduct Control <p>4. Revokes Policy 104 Customer Service Delivery and replaces it with new Policy 104 Managing Complaints and Customer Behaviour as contained in Attachment 1.</p> <p>5. Revokes the following two policies:</p> <ul style="list-style-type: none"> • Policy 001 Policy Management and Development • Policy 053 Meeting of Electors <p style="text-align: right;">Carried by exception resolution (8-0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Iffe</p> <p>Against: Nil</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.3	Aqualife - Proposed lease terms for office	Completed	<p>COUNCIL RESOLUTION (183/2023):</p> <p>Moved: Cr Jesse Hamer</p> <p style="text-align: right;">Seconded: Deputy Mayor Claire Anderson</p> <p>That Council:</p> <p>1. That Council approves the lease to Jessica Kennedy of the Aqualife office located at 42 Somerset Street, East Victoria Park, on terms set by the Town's lawyers, including: -</p> <ol style="list-style-type: none"> a. Agreement Type: Lease b. Term: 5 years, with a tenant break clause after 1 year. c. Further Term: None. d. Land: 25m² portion of 42 Somerset Street, East Victoria Park Lot 331 on Plan 63589 Certificate of Title Volume 2798 Folio 118 e. Rent: \$5,200 per annum + GST f. Rent Review: CPI increases on each anniversary date of commencement. g. Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing) shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g. electricity, gas, water, telecommunications.) (vi) building and landlord insurances. h. Maintenance: The Tenant is responsible for non-structural and 	06/10/2023	19/09/2023

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					<p>preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</p> <ul style="list-style-type: none"> i. Assignment – only on conditions set by the Town’s Chief Executive Officer including prior written consent of the Town. j. Subletting – the Tenant may sublet or grant access to the premises without the Town’s prior written consent on conditions set by the Town’s Chief Executive Officer to practitioners for the purposes of the Permitted Use. Practitioners utilising the room will be required to provide relevant certifications and complete the online contractor induction for the Leisurelife facilities. The Tenant has supplied a draft practitioner agreement template that appears as Attachment 13.3.4, which the Lessor approves in advance as part of the lease. The Tenant will pay reasonable costs for the Lessor’s lawyers to review and if applicable amend this template to the satisfaction of the Chief Executive Officer. k. Permitted Use: Allied Health services, including acupuncture, massage, and other complementary health services and/or therapies. l. Operating Hours: Proposed hours are in line with the Centre and lease requirements. m. Insurance: The Tenant is responsible for \$20M Public Liability Insurance (and workers compensation cover should this be a legal requirement for the Tenant’s business or use of the property), with ability for Lessor to review as reasonably required from time to time. n. Signage: The Lessor consents to proposed fit out included in submission received. Any further works or fit out will require the prior written consent from the Lessor, and the Tenant will provide a design concept and location map for consideration. o. Alterations, Works and Fit Out: Prior written consent from the Lessor required. Tenant has provided concept and design plans. Any agreed fit out and alterations made to the space within this lease, including installation of a hand wash basin and curtain rails, to remain in place at the end of the lease. p. Special Conditions: <ul style="list-style-type: none"> i. The Lease will include a redevelopment clause, whereby if the Town wishes to significantly redevelop the site the lease can be terminated by the Town giving six (6) months written 		

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					<p>notice to the Lessee to vacate the premises and the same written notice to the Lessee will indicate that the lease will be terminated six (6) months from the date of notice;</p> <p>ii. No guarantee is provided as to the availability of any operating subsidy or of continued availability of the premises after the end of the Term.</p> <p>iii. Town of Victoria Park to install hand washing basin inside the premises at the tenant's expense in compliance with Tenants confirmation of AHPRA requirements for acupuncture clinics.</p> <p>iv. The design and specification to be agreed with the tenant in advance. The Town's responsibility for specifying the hand washing basin shall be limited to implementing the design and specification provided by the tenant.</p> <p>v. Leisurelife Management to provide access cards for other therapists ensuring it is within proposed Leisurelife centre hours, and reasonable access, in common with other staff and users of the facility, for practitioners and clients to parking, toilets and the reception seating area.</p> <p>vi. Tenant to pay legal costs associated with the lease.</p> <p>2. That the Chief Executive Officer be authorised to advertise the proposed lease disposal of the office at Aqualife by way public notice pursuant to section 3.58 of the Local Government Act 1995 and to enter into the lease, subject to no submissions being received.</p> <p>3. That the Chief Executive Officer be authorised to negotiate and execute the lease documentation on the advice of the Town's lawyers, including any amendments to the terms that are considered reasonable and necessary in the opinion of the Chief Executive Officer.</p> <p style="text-align: right;">Carried (7 - 1)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Cr Jesse Hamer</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	17.1	Equitable Parking Arrangements - Cr Jesse Hamer	Completed	<p>COUNCIL RESOLUTION (192/2023):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Vicki Potter</p> <p>That a report be presented to the February 2024 Council meeting that considers the current occupancy levels and removal of 4-hour parking</p>	08/09/2023	27/09/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>restrictions at Geddes Street, Leonard Street, Mackie Street, Mcmillan Street, Westminster Street and Canterbury Terrace.</p> <p style="text-align: right;">Lost (1 - 7)</p> <p>For: Cr Jesse Hamer Against: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p>		
19/09/2023	Ordinary Council Meeting - 19 September 2023	12.2	Curtin Wesley Football Club - CSRFF Application Endorsement	Completed	<p>COUNCIL RESOLUTION (200/2023):</p> <p>Moved: Cr Jesvin Karimi Seconded: Deputy Mayor Claire Anderson</p> <p>That Council endorses submission of a \$2 million grant application by Curtin University Wesley Amateur Football Club (CUWAFC) to the Department of Local Government, Sport and Cultural Industries (DLGSC) through the Community Sport and Recreation Facilities Fund (CSRFF) for the re-development of the playing facilities located at South Oval, Curtin University.</p> <p style="text-align: right;">Carried by exception resolution (8-0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi and Cr Vicki Potter Against: Nil</p>	27/10/2023	26/09/2023